



## **SOUTH SIMCOE UNITED FC RULES & REGULATIONS**

### **GENERAL**

- These Rules and Regulations govern teams that have been authorized for play by the Club's Board of Directors.
- Teams shall be subject to the policies outlined in the Club's By-Laws as well as these Rules and Regulations.
- The objective of the Club is to enter at minimum one team in each age division of a competitive or select league commencing at U9 for boys and girls. If warranted the Club may elect to enter a second team in an age division of a competitive or select league.
- Where there are any omissions from this document, OSA policies will apply.

### **I - TEAM UNIFORMS**

1. All players and team officials (where applicable) will be required to have and wear Club issued uniforms as detailed in items 2 and 3 below, as per the contracted arrangement with the Club's supplier. No deviations can be made to this regulation without the approval of the Board of Directors.
2. Team issued kits for CGSL, CSL and YRSL teams will consist of two complete strips (jerseys, shorts & socks), club bag, club track suit and practice ball.
3. Team issued kits for SCYSL teams will consist of two complete strips (jerseys, shorts & socks), club bag and practice ball.
4. No additional apparel and equipment may be purchased without the prior authorization of the Club.

### **II - SELECTION OF COACHES**

1. A selection committee consisting of the Club Head Coach, designated Directors and appointed designates shall choose the Team Head Coach for each team.
2. By August 1st of each season, the Club shall request formal applications from persons wishing to be a Team Head Coach for the following season. Applications for coaching must be received by the Club Office by August 31st of the current season.
3. The Selection Committee shall interview and select the person that in their opinion is best suited for the position of Team Head Coach. The selection of the Team Head Coach shall be completed by September 15th with the successful candidate being informed at the conclusion of the current season, and prior to the commencement of the fall player tryouts for the following season.



4. The coaching staff from each team shall consist of a maximum of 4 people: Team Head Coach, Manager and two Assistant Coaches with the proper qualifications as per Rule V below or two Assistant Managers neither of whom may assume the duties of the Team Manager. Note that the OSA currently does not recognize the position of Team Trainer. The responsibilities for these positions are listed below. No one person shall assume the duties of two of these positions.
5. Any individual who is selected as the Team Head Coach cannot be the Team Head Coach of any other Club team.
6. Coaching selections made by the Selection Committee are final.
7. Team Head Coaches are expected to regularly attend training and information sessions presented by the Club throughout the year.

### **III - QUALIFICATIONS OF TEAM HEAD COACHES**

1. All Team Head Coaches shall have at minimum Senior Community Coaching Certification as specified by the Ontario Soccer Association (OSA) and any additional qualifications required by the league of play.
2. The Club Head Coach shall coordinate formal certification for Team Head Coaches. All costs to obtain said certification should be initially borne by the Coach. Upon successful completion of the course, the Club will reimburse the Head Coach for 100% of the cost of their training program subject to prior Club approval.

### **IV - RESPONSIBILITIES OF TEAM HEAD COACHES**

Team Head Coaches shall be responsible for:

1. The selection of all players on the team.
2. Development and leading team practices.
3. On-field decisions during a game.
4. Selection of Assistant Coaches and Managers.
5. Development of team objectives to be communicated to players and parents prior to the commencement of the season.
6. Selection of their COMPLETE Team Roster by no later than February 25th of the upcoming season.
7. Ensuring that all selected team members are registered online with ITSportsnet.
8. The collection and submission of all indoor development registrations and fees to Club.

### **V - QUALIFICATIONS OF ASSISTANT COACHES**

1. All Team Assistant Coaches shall have at minimum Senior certification as specified by the Ontario Soccer Association (OSA) and any additional qualifications required by the league of play.



2. The Club Head Coach shall coordinate formal certification for Assistant Coaches. All costs to obtain said certification should be initially borne by the Assistant Coach. Upon successful completion of the course, the Club will reimburse the coach for 100% of the cost of the training course subject to prior Club approval.

#### **VI - RESPONSIBILITIES OF ASSISTANT COACHES**

1. Assistant Coaches shall be responsible for various duties that have been delegated by the Team Head Coach.
2. The Assistant Coach must be capable of performing the duties of the Team Head Coach, if required, at a practice or game.

#### **VII - QUALIFICATION OF TEAM MANAGERS**

1. Team Managers are not required to have a Coaching certificate, but they must be registered with the league in which their team participates.

#### **VII - RESPONSIBILITIES OF TEAM MANAGERS**

Team Managers shall be responsible for:

1. All financial matters including the administration of the Team Bank Account (See Rule XIV).
2. Collection of Competitive Fees from players (See Rule XVII).
3. Applying to Club Registrar for permission to host and attend any and all tournaments and exhibition games.
4. Providing the Club with information to order equipment and uniforms. During the season the Manager is responsible for the care of equipment belonging to the Club, as outlined and signed for on the Equipment List, and must return all said equipment to the Club at the end of each season.
5. The proper administration of all fund raising activities (See Article XVI).
6. Overseeing corporate sponsorships and/or donations for the team (See Article XV).
7. Communications to the team players and parents regarding all issues concerning the Team including the Team Bank Account. Copies of any such communication must be sent to the Club Office and the Club Head Coach.
8. Entering teams in tournaments subject to Club approval.
9. Ensuring that all players complete an Emergency Contact List which will be provided by the Club Office. The Manager will provide the Club Office with a completed list and will ensure that a copy of this list is brought to each game or practice.
10. Ensuring that all players and coaching staff on their roster have a properly authorized Registrant Books authorized by the OSA. It is the responsibility of the Manager to coordinate the authorization of the OSA



Registrant Book and roster through the Club Office. The Manager must ensure that the authorized OSA Registrant Books for all players and coaching staff are taken to each game and tournament as they may be required to present these cards to the appropriate representative.

11. Ensuring that all players and parent/guardians are aware that the By-Laws and Rules & Regulations of the Club are available on the Club's website.
12. Submitting the final team rosters to the Club Office with a copy to the Club Head Coach by March 15th for the upcoming season.
13. Confirming that all players are registered with member clubs prior to tryouts.
14. Regularly attending Managers meetings called by the Club throughout the year.

#### **IX - FIRST AID EQUIPMENT**

1. Each team is required to carry a properly equipped first aid kit which shall be taken to each game and practice. Any person attending to any injured player during a game or practice must have qualified First Aid training.

#### **X - CODE OF CONDUCT FOR COACHES AND MANAGERS**

1. The conduct of Coaches and Managers shall be exemplary and in accordance with the Objectives of the Club as specified in the By-Laws.
2. Coaches and Managers shall ensure that all players, parents/guardians, and spectators associated with the team conduct themselves in a way that is consistent with the By-Laws of the Club, these Rules & Regulations, the Laws of the Game and the generally accepted norm of good sportsmanship.
3. Coaches and Managers shall not transport players nor shall he/she conduct a practice or game while under the influence of intoxicating substances. Failure to adhere to this rule will result in disciplinary action by the Club.
4. All Coaches and Managers must agree to a Police Record check. Police record checks shall be updated every 12 months. The Club agrees to pay the fee incurred upon presentation of a copy of a clear police record check and receipt from the police services.
5. All Team Officials shall comply with Volunteer Screening as set out by OSA and/or the Club.
6. The Board reserves the right to remove any Coach or Manager who does not meet guidelines of the Club's By-Laws and these Rules & Regulations.
7. Coaches and Managers shall not play nor conceal from officials of the Club any ineligible player.
8. Coaches and Managers shall not leave any youth player unattended at a field or gymnasium following a practice or game.



9. Coaches who are calling up players from their "B" teams (where applicable) or from a younger age team must first contact that team's Coach and/or Manager advising them of their intentions before contacting the player.
10. Coaches or Managers who fail to demonstrate and promote good conduct on or off the field risk suspension from the Club.

## **XI - PLAYERS**

1. All players participating in games shall be registered and in good standing with the Club.
2. Players shall be selected by the Team Head Coach by participating in a series of tryouts to be held in the fall after the completion of the outdoor season. These tryouts will be arranged by the Club and must be held on the dates designated to each team.
3. In an age group where there is one team, at the conclusion of the fall tryouts the Team Head Coach shall submit a list of up to twenty-five (25) players to the Club Head Coach and the Club Office. These players shall be considered to be on the Winter Roster of the team and may practice with that team throughout the winter. The players on this roster may not necessarily be on the final roster of the team for the following outdoor season, and the Team Head Coach should inform the players and/or parents accordingly. Coaches may invite and sign up players over and above their roster selections at any given time for their winter sessions up to the submission of their final roster to the Club Office on February 25th of the upcoming season. After February 25th new players can be added to the team roster until June 30th of the current season subject to Rule XI, #7.
4. In age group where there are two teams the following procedure will apply. At the conclusion of the fall tryouts the "A" team Head Coach shall submit a list of up to forty (40) players to the Club Head Coach and the Club Office. These players will then be evaluated by both the "A" and "B" Team Head Coaches through a series of tryouts which will be coordinated by the Club. Following the tryouts the coaches of both teams shall submit a list of up to eighteen (18) players for full field teams and fourteen (14) players for mini teams to the Club Head Coach and the Club Office by January 30th. The players on this roster may not necessarily be on the final roster of either team for the following outdoor season, and the Team Head Coaches should inform the players and/or parents accordingly.
5. In an age division where there are two teams, any player selected by the coach of the "A" team to their roster must play for that team for the season. Players that are selected to play for the "A" team, but choose not to play for that team will be relegated to its member club's house league and may not be used as a call-up player for either the "A" or "B" team during that season.
6. By February 25th of the upcoming season the Team Head Coach must submit a Final roster to the Club Head Coach and the Club Office of no more than



eighteen (18) players for full field teams and no more than fourteen (14) players for mini teams.

7. All players must play at their appropriate age level where a team for their age exists. The Club Executive may grant an exception to this rule with a written request from the parent(s) or guardian(s).
8. Equal playing time is not guaranteed. The Coach's decision is final as to the amount of time a player will receive in a game.
9. House League players may be used by teams on a "call-up" basis in accordance with the rules of their competitive league. The Manager shall first inform the appropriate House League Convener and House League Coach before contacting the player. House League players must fulfill their obligations to the House League team if there is a scheduling conflict. All players promoted from House League must have an authorized OSA Registrant Book before they can participate.
10. Players who are released or who leave of their own volition from a team during the season will not be allowed to play in the club program for the duration of that season.
11. Players participating in Club practices or tryouts must be registered and in good standing with the Club. Players who previously did not play with an OSA club must contact the Club Office before being allowed to participate in a practice or tryout. Note that players who played with another club in a previous season and are not successful in making a Club team are eligible to get their registration fee back from the Club by contacting the Club Office. Players that quit a Club team on their own volition during the season, however, are not eligible to recover their registration fees.
12. Players will attend all practices and games. If the player is not able, they must contact the coach with a reasonable explanation. Any player who misses two practices may be subject to suspension or expulsion from the team.

## **XII - CODE OF CONDUCT FOR PLAYERS**

1. The conduct of players shall be exemplary and in accordance with the Objectives of the Club as specified in the By-Laws.
2. The Team Manager shall have each player review and sign a Code of Conduct Form before the beginning of each season. The Club Office will keep the signed copy on file.

## **XIII - LEAGUES**

1. Teams playing in competitive leagues are bound by the By-Laws/Constitution, Rules and Regulations of said League as interpreted by the External League Executive and its Officials.
2. Competitive External Leagues are responsible for the administration of discipline over Club teams while playing under their authority. Any and



all disciplinary action taken by such leagues against Club members shall be reported to the Club.

3. Teams that are issued disciplinary fines by external leagues are responsible to pay said fines through their team accounts. The Club is not responsible to pay for team disciplinary fines.

#### **XIV - TEAM BUDGET**

1. All teams must maintain an account of their financial record that will be administered by the Club Treasurer.
2. The Club Office will provide a statement of the account to the Manager at the end of each month.
3. The Manager must ensure that the account is always in a positive balance.
4. Managers should keep a detailed record of all transactions regarding the account and submit receipts to the Club.
5. Payments to third parties (e.g. for equipment, tournaments, etc.) must be made by the Club Office and not paid directly by the team.

#### **XV - SPONSORS**

1. Each team may obtain sponsorship which will be deposited by the Club to the credit of the team to be used for team expenses and expenditures.
2. Recognition of sponsors will be consistent across the teams and as approved by the Club.
3. Team Sponsor names may **not** be printed in any form on Club apparel.

#### **XVI - FUNDRAISING**

1. Each team is allowed to fundraise for tournaments and other expenditures. The team will inform and ask for permission of the Club before any fundraising takes place.
2. The team will provide financial details of all fundraising to the Club and submit any monies raised to the Club for deposit to the credit of that team.