



## Discipline Procedure

The following is the procedure that will be used by South Simcoe United FC when an incident has been reported. A person may be subject to discipline when they are accused of an offence by a Game Official, a Registered Member or a third-party. All incidents should be submitted in writing to the Discipline Officer and clearly state the following: 1) details of the incident, 2) specifics of the situation (including date/time and location) and 3) the parties involved.

When an Incident Report has been received by the Discipline Officer, the following steps will be taken:

1. The incident will be investigated to determine if further action is required. Action shall only be taken if the complainant willingly agrees to be identified and act as a witness.
2. If the incident is deemed to be a serious, an immediate suspension may be issued to the party involved pending a hearing. The accused will be informed both verbally and by Email of any immediate suspension.
3. A hearing will be scheduled by the Club, regardless of any action by the League, District or OSA, and the accused will be notified of the hearing details via Registered Mail and Email.
4. The hearing will include a certified Discipline Chair, who will preside over the meeting, along with two additional panel members.
5. The accused is required to attend a hearing, If the accused does not attend a scheduled hearing further action may be taken by the Club, up to and including suspension from all soccer related activities until a hearing has occurred.
6. All findings and decisions from the hearing panel will be communicated to the accused, the District and the Club Executive by Registered Mail and Email.
7. The accused is entitled to appeal any decision made against them and will be provided the details and process for an appeal.